

Minutes of Berryfields Parish Council Meeting
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT
on Wednesday 15th September 2021

Present: Councillors Louise Rees, Laurilee Green (Chairman), Bindu Gundapudi, Paul Redshaw, Arun Sekhar, Naser Habib (Vice Chairman), John Yandrapati, Gareth Lane, Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk) and Agnes Alborzpour (Assistant Clerk)

1. **Apologies for absence**

Cllr Vernon Hills, Cllr Lucy Harnes, Cllr Ashley Waite (Buckinghamshire Council)

2. **Declarations of Interest in items on the agenda**

None

3. **Open forum for parishioners**

No members of public attended the meeting.

4. **Police report and Neighbourhood Policing**

No written report received.

The Clerk reported that recently there had been a rise in car breaking-ins and increase in vandalism e.g., graffiti at the skate park, damage to playground equipment.

Contractors have been instructed to remove the graffiti which is costly.

Police have been informed of all incidents and also asked to increase patrols in Berryfields, where possible.

5. **Planning**

Proposed Installation of garage door to existing carport opening | 19 Perrine Close Aylesbury Buckinghamshire HP18 0XN Ref: **21/03410/APP**

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QYE87RCLFN100&prevPage=inTray>

The Parish Council is neutral in respect of this application and had no comment to make.

Proposed by: Cllr Paul Redshaw

Seconded by: Cllr John Yandrapati

Agreed unanimously

Proposed single storey rear/side infill and first floor side extensions. Roof replacement to rear extension. Dormer to loft level to the front slope and velux windows to the front and rear slope.

Additional windows to elevation. Enlarge front hardstanding area and partial garage conversion | 3 Freyberg Drive Aylesbury Buckinghamshire HP18 0HR. Ref: **21/02061/APP**

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT57VTCLJEA00&prevPage=inTray>

The Parish Council is neutral in respect of this application and had no comment to make.

Proposed by: Cllr Naser Habib
Seconded by: Cllr Paul Redshaw
Agreed unanimously

6. **Minutes**

The draft minutes of the Parish Council Meeting held on 21st July 2021 were approved and signed as a true record by the Chairman.

7. **Land & facilities**

Roman Park & Village Hall

Build progress was reported to councillors. The Clerk advised that the architect, contractors and specialist engineers meet monthly on site to check progress against plans and make necessary adjustments. The agenda for this meeting includes applications from the contractor for stage payments, which are certified by the architect before payment. The project was slightly ahead of scheduled project timeline in September

Temporary hall

The temporary hall will not be rented at present, the logistics of doing so would be difficult and it would not be cost-effective.

The Chairman stated that one of the Community Rooms at AVA school was not currently available and that it remains difficult to book. After discussion of past engagement with the school management the Clerk was asked to check the current situation, and report back to Council.

Allotments

Fusion (contractors for HS2) donated wood chips for the allotments and oak tree stumps for use in Roman Park as casual seating.

The Deputy Clerk advised Councillors that the original contractor, the Free Aqua Ltd, were not easily available and that their MD is unwell and unable to come to site. Councillors decided to appoint a new contractor to resolve the issue. Free Aqua will be advised accordingly.

Park inspections/repairs

The Deputy Clerk reported that during the holidays there had been increased vandalism to playgrounds and several items had required repair.

We're fortunate to have found a new contractor able to fabricate metal who will repair items rather than buying new. He has recently painted the springers in Gateway Park and this has been well received with very positive feedback from parishioners has been received.

The tunnel at Berryfields Green had split in the centre again, but a new fix, which looks permanent is complete, at modest cost, saving the purchase of a new tunnel liner. New grilles for the Gateway Park and Berryfields Green SUDS drains were manufactured and fixed with tamper-proof fixings, since they had been removed.

8. **Finance**

8.1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL Payment run 15th September

Payee	Detail	Net	VAT	Total £
Staff salaries & expenses				£ 4,363.94
Alborzpour Consulting		£ 667.50	£ -	£ 667.50
Seethelight	Wifi Berryfields Green x 2 months	£ 38.00	£ 7.60	£ 98.20
Lock & Key	Padlocks bottom gate & compound	£ 49.35	£ 9.87	£ 59.22
Online Playgrounds	Wet pour materials for repairs	£ 180.00	£ 27.50	£ 249.00
Attitude Autos	Invoice AA00677 Repair to Berryfields Green tunnel	£ 192.00	£ -	£ 192.00
John Hillier	Invoice UTR1281260314 August prepare event space weekly	£ 105.00	£ -	£ 105.00
Baughan Pest Control Ltd	Invoice No 4434 Pesto control village hall & containers	£ 80.00	£ 16.00	£ 96.00
HM Land Registry	Search fee: Berryfields residence boundaries	£ 3.00	£ -	£ 3.00
Experian	Credit reference service subscription inov No 6410410656	£ 360.00	£ 72.00	£ 432.00
Pickerings Hire	Inv 00042452 Container hire June-August	£ 316.80	£ 63.36	£ 380.16
	Inv 811490 Container hire September	£ 105.60	£ 21.12	£ 126.72
Independent Water Networks	Inv 15825584: Water & sewage charge Roman Park	DD 28.93	-	£ 28.93
Coffee Q	Buddies event:	£ 75.00	£ -	£ 75.00
Shark Graphics & Cartography	Map of Berryfields: To be re-charged to Consortium	£ 560.00	£ -	£ 560.00
Northchurch Parish Council	Inv 2021/22 Training park inspection course	£ 170.45	£ -	£ 170.45
Attitude Autos	Inv AA00675 Repair & re-paint springers Gateway Park	£ 318.00	£ -	£ 318.00
BALC	Inv 3143 Training	£ 30.00	£ -	£ -
STEM Group	Telephone	£ 30.00	£ 6.00	£ 36.00
Reids Playgrounds	Inv 4510 Marston Green multi-play re-secure rope to ground	£ 320.00	£ 64.00	£ 384.00
Shaw & Sons	Inv 282188: Scroll Freedom	£ 300.00	£ 60.00	£ 360.00
	Total			£ 8,705.12
Village Hall Project				
Focusus Group Construction	Invoice No-011 Certificate 5	£ 59,119.63	£ 11,823.93	£ 70,943.56
Schwab & Co Lex	Legal services: Preparation of Minor Works Contract			£ 239.41
Blackwood Architects	Invoice inv/BVH30/ps Discharge planning conditions FOC, Negotiation with contractors, fill MWD contract, dimensions foundations alter drawing, stell drawings	£ 2,500.00	£ 500.00	£ 3,000.00
	certificates	£ 1,000.00	£ 200.00	£ 1,200.00
Blackwood Architects	inv/BVH34/ps September Site meetings, update external services drawings, kiosk drawings, site queries, certificates	£ 1,000.00	£ 200.00	£ 1,200.00
			£ 11,823.93	£ 71,182.97

8.2 The accounts to the end of August 2021, were agreed as circulated.

Proposed by: Cllr Gareth Lane

Seconded by: Cllr Louise Rees

Agreed unanimously

9. **Events**

The Deputy Clerk updated on summer events, which were all very successful and well attended. The events at the skatepark for older children were very popular. The company that ran the events offered to run more in the October half term. Councillors decided to run two sessions.

The Berryfields Buddies launch was positive but not so well attended.

The next meeting will be on 4th October at Esquires Coffee (Lucas World of Furniture) between 9.30am - 11.30am. Esquires Coffee agreed to offer a discount on coffee and cookies for the group. If that is successful, then Buddies lunches at Miller & Carter will be organised.

The Father Christmas visit had been planned on 7th and 8th December. Councillors decided to set up a Grotto at the Roman Park Hall rather than drive round Berryfields to allow the children to receive a gift.

Father Christmas will visit between 3.00pm -6.00pm. Entrance will be free of charge, but voluntary donations (cash and card) will be welcome towards the Village Hall Fund, and there will be offerings of minced pies and mulled wine.

10. **Berryfields News & Communication**

The Assistant Clerk reported that Berryfields News was being printed and distribution would follow shortly. Councillors agreed to put 35 pages in the next issue.

The deadline for the next issue is 30th October for adverts and articles and 19th November for the final proof.

11. Councillors' Working Group

No meeting to report during the summer holiday. The group will meet shortly.

12. Highways & transport

MVAS & Sentinel: Cllr Sekhar and Cllr Habib have received training and have run a trial with more sessions planned.

The current MVAS requires new batteries at a cost of approximately £375. The sign is very heavy and needs two volunteers to mount it on the posts. The Clerk reported that a newer, lighter version, which shows the actual vehicle speed can be purchased for £1561.00 +VAT plus £310 + VAT for the battery pack to make the sign fully portable.

Councillors decided to replace the equipment.

Proposed by: Cllr Arun Sekhar

Seconded by: Cllr Louise Rees

Agreed unanimously

13. Meetings and matters to report

Cllr Green asked for volunteers for the annual firework display at Green Ridge school.

The Roman Park Trust will be changing its food offer from 4th October: Families needing help will be invited to come to the container at Roman Park on Monday or Thursday and choose 25 items of food or household items for a donation of £5.00.

Community Larder will continue to operate with families bringing unwanted food and / or collecting spare food from the larder, fridge and freezer. The PC posts on FB items which are available putting fruit and vegetables in boxes outside the hall for people to help themselves.

14. Date of next Parish Council meeting

Wednesday 20th October 2021