

**Minutes of Berryfields Parish Council Meeting  
held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP19 0YT  
on Wednesday 19th January 2022.**

**Present:** Councillors Louise Rees, Laurilee Green (Chairman), Bindu Gundapudi, Paul Redshaw, Arun Sekhar (via Zoom) Naser Habib (Vice Chairman), John Yandrapati, Lucy Harmes, Gareth Lane, Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk), Councillor Ashley Waite (Buckinghamshire Council)

1. **Apologies for absence**  
Councillor Hills

2. **Declarations of Interest in items on the agenda**  
**Dispensations**

**Resolution:** The Council delegates the power to grant dispensations to the Clerk. The Power rests with the Council under section 33(1) of the Localism Act 2011, section 33(2).

*(The Parish Clerk may grant a dispensation to a Councillor who has a Disclosable Pecuniary Interest to participate in any discussion of a matter at a meeting and/or to participate in any vote on the matter if they consider that a) so many members of the decision-making body have disclosable pecuniary interests that it would impede the transaction of the business (i.e. the meeting would be inquorate); or b) the council considers that the dispensation is in the interests of persons living in the council's area; or c) it is otherwise appropriate to grant a dispensation).*

Relevant Councillors completed forms and were granted the Dispensation.

3. **Open forum for parishioners**

One resident attended the meeting to request that the PC considers objecting to planning applications converting garages into rooms on the basis that off-road parking spaces are lost in Berryfields. If garages are converted into rooms this reduces the amount of allocated parking. More cars parked on highways mean more congestion. Councillors acknowledged this was an issue. Councillors agreed to refer to the Vale of Aylesbury Local Plan as adopted to underline this point when making their comments.

Councillor Waite offered to support this within the Buckinghamshire Council and call it in to Committee if required. Refer to planning application **21/04824/APP** below.

Buckinghamshire Council Councillor Waite advised:

- The next Community Board meeting is on 9<sup>th</sup> February 2022.
- The promised benches will be available within the next 12 weeks.
- The Community Boards have a total of £250,000 in budget this financial year which will reduce next year to £115,000.
- Bernie the Bus is still out and about most weeks.
- 2000 presents were given out to local children in need at Christmas.

- Fuel poverty will soon become a financial issue – “eat or heat”. Helping Hands (<https://www.buckinghamshire.gov.uk/news/helping-hand-service-continues-to-support-families/>) offers fuel vouchers for those struggling.
- At 12<sup>th</sup> January 2022 there was a high rate of Covid incidence in Buckinghamshire but hospital admissions were down by 20%.
- Buckinghamshire Council has set their budget – potentially there will be a 3.99% increase to the Council tax. Majority going towards adult social care.

4. **Police report and Neighbourhood Policing**

No written report received. (The PCSOs were due to attend this meeting but were called to a traffic incident and had to cancel).

5. **Planning**

**21/04824/APP | Householder application for garage conversion | 7 Paradise Orchard  
Aylesbury Buckinghamshire HP18 0EX**

Full Details: <https://publicaccess.aylesburyvaldc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R4ET94CLKEX00&prevPage=inTray>

The Parish Council objects to this application since it will result in loss of off-road parking which is discouraged in Berryfields where residential parking is already an issue. Councillors resolved specifically to include the following comments:

“The adopted Vale of Plan Aylesbury Plan Appendix B : Policy T6 Parking standards mandates under Residential Parking Standards that two off-road parking spaces for each property of this size along with half a space on the highway. This standard cannot be met in this case. Policy T6 states, in respect of alterations to existing properties: 'Where there are changes to existing properties such as extensions and garage conversions, developers will be required to provide sufficient parking to meet the above standards based on the standards specified. It will be the developer's responsibility to make sure that the changes made to an existing property will not prejudice the retention of adequate parking within the curtilage of the property'. Officers are asked to consider the Parish Council's concern in respect of parking provision in Berryfields both generally and where residents choose to convert their garages to other use without providing replacement parking space within the curtilage of their property and refuse this application”.

All councillors **agreed unanimously** to object to this planning application.

**Proposed by:** Councillor Redshaw

**Seconded by:** Councillor Lane

**21/04840/AAD | Display of Illuminated brick plinth sign | Land Adj To Martin Dalby  
Way/Paradise Orchard Roundabout Berryfields Aylesbury Bucks**

Full Details: <https://publicaccess.aylesburyvaldc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R4GGYECLKG600&prevPage=inTray>

The Parish Council is neutral in respect of this application and had no comment to make.

**Proposed by:** Councillor Yandrapati

**Seconded by:** Councillor Rees

**Agreed unanimously**

6. **Minutes**

The draft minutes of the Parish Council Meeting held on 17<sup>th</sup> November 2021 were approved and signed as a true record by the Chairman.

**Proposed by:** Councillor Habib

**Seconded by:** Councillor Redshaw

**Agreed unanimously**

7. **Land & facilities**

**Roman Park & Village Hall**

The Clerk's report provided an update on the progress of the hall.

Open day scheduled for the morning of 12<sup>th</sup> February for the community to visit the halls with the aim of engaging parishioners and gaining their support as volunteers.

The Clerk reported that in writing the business case one scenario became apparent that a concession could be offered for the catering at least for Roman Park Hall. Councillors agreed that an advertisement inviting tender bids for such a concession be placed in trade publications.

Update on nursery building: Focuss Group Construction will do temporary repairs to the roof. The Parish Council's legal advice is that it should start proceedings against the original contractor, possibly under the Small Claims process.

**Allotments**

Nothing to report.

**Park inspections**

All up to date. Minor vandalism.

8.1 **Councillors' Dispensation**

The Parish Clerk to confirm dispensations made to Councillors in respect of item 8.2.3, 8.2.4 to allow them to set the budget and precept. This dispensation to be for a period of four years from January 2022.

All completed signed and returned by Councillors.

## 8.2 Finance

8.2.1 The payment run agreed as circulated and budgeted payments made outside the Parish Council meeting were ratified.

BERRYFIELDS PARISH COUNCIL Payment run 19th January 2022					
Payee	Detail	Net	VAT	Total £	
Staff salaries & expenses	Net salaries and expenses	£ 4,554.43	-	£ 4,554.43	
Alborzpour Consulting	Park inspections/Berryfields News	£ 180.00	-	£ 180.00	
Portable Offices Luton	Inc 93047 : Temporary hall	£ 1,495.00	£ 299.00	£ 1,794.00	
Proludic	Inv SIN005060: replacement parts	£ 26.98	£ 5.40	£ 32.38	
SurveyMonkey	Inc 42035167 subscription	£ 44.17	£ 8.83	£ 53.00	
ABS Ltd	Invoice 220098 - IT consultancy		67.5	13.5	81
Cuisine Excellence	Invoice 18803: Christmas tea	£ 308.30	£ 38.45	£ 346.84	
Unipar Services Ltd	Invoice 3023: Roundel sign & post mounted battery box	£ 1,871.00	£ 374.20	£ 2,245.20	
IWNL	Invoice 16658883 (DD) Water Roman Park	£ 28.93	-	£ 28.93	
Bucks Council	Invoice 7040859 : commercial waste service	£ 22.75	-	£ 22.75	
Pickerings Hire	Invoice 847089: Hire two storage containers	£ 110.40	£ 22.08	£ 132.48	
Bright Pay	Invoice 455898: Software payroll	£ 0.90	£ 0.18	£ 1.08	
SeetheLight	Invoice 1685392: CCTV Berryfields Green	£ 38.00	£ 7.60	£ 45.60	
RTM Landscapes Ltd	Invoice 3041: Grass cut to parks & allotments	£ 1,690.00	£ 338.00	£ 2,028.00	
Baughan Pest Control Ltd	Invoice 4763: Vermin boxes at village hall	£ 80.00	£ 20.00	£ 100.00	
NetNerd	Monthly web SPAM filtering	£ 1.99	£ 0.40	£ 2.39	
			<b>TOTAL</b>	<b>£ 11,648.08</b>	
<b>Village Hall Project</b>					
John Moore Heritage Services	Invoice No.23-23 : Archaeologist for watching brief, report & museum charge / archiving - foundations	£ 3,477.00	£ 695.00	£ 4,172.00	
Focuss Group Construction Ltd	Application No 17:	£ 94,996.07	£ 18,999.21	£ 113,995.28	
				<b>£ 118,167.28</b>	

Proposed: Cllr Rees  
Seconded: Cllr Habib  
Agreed unanimously

8.2.2 The accounts to the end of November 2021, were agreed as circulated.

Proposed: Councillor Yandrapati  
Seconded: Councillor Rees  
Agreed unanimously

8.2.3 The budget for Berryfields Parish Council for financial year 2022-23 was agreed as circulated.

8.2.4 The Precept for Berryfields Parish Council for the financial year 2022-23 was agreed as circulated at £187,000 which is an increase of £1.27 per year for a band D property.

**Proposed by:** Councillor Redshaw  
**Seconded by:** Councillor Lane  
Agreed unanimously

## 9. Events

### Councillor Sekhar provided an update on the HM Queen's Platinum Jubilee Event

The working group has been formed and will meet within the next few weeks.

Councillors agreed on the purchase of Jubilee coins for resident children. These will be ordered by the Clerk together with Save the date banners to be placed around the Parish.

Event loos will be hired for the day and any other infrastructure requirements advised by the Group.

### **Berryfields Buddies**

Councillor Redshaw suggested changing the time of the coffee mornings to midday as this may generate more interest when those working from home could take a lunch hour and this was agreed. It was concluded that the Buddies group may be more successful when the hall is open and it will have a permanent place to meet.

## **10. Berryfields News & Communication**

### **News**

Following Agnieszka Alborzpour's departure to manage Waddesdon Hall a new graphic designer, resident in Berryfields, Amanda Jones, has been recruited to work on the magazine. She will help to find new articles, and will add a further copy of the map in the centre pages of the next edition. News will go to print on 15<sup>th</sup> March. Amanda will attend the next Parish Council meeting to meet Councillors and talk to them about the publication.

### **Website**

The new template has been received. Further updates will follow. The Clerk will migrate from the existing site on a page by page basis, following the guidelines decided by Councillors and put the pages online for checking as she goes.

## **11. Highways & transport**

MVAS & Sentinel.

The clerk advised that the new light up MVAS Sign has arrived and ready for use.

## **12. Meetings & matters of report**

The Clerk advised she met Martin Tett who was concerned about the issues experienced in obtaining S106 monies. He agreed to look into this and ensure a process was in place. He instructed Cllr Paul Irwin to urgently seek assurance and confirmation from Officers that this was complete.

## **13. Date of next Parish Council Meetings**

Wednesday 16<sup>th</sup> February 2022.