

**You are hereby summoned to attend the Annual Berryfields Parish Council meeting, to be held at Roman Park Hall, Roman Park, HP18 0YT in conjunction with VIDEO CONFERENCING Wednesday 21<sup>st</sup> July 2021 commencing at 7.30pm for the purpose of transacting the following business**

*Sue Severn*  
Clerk to the Council 14<sup>th</sup> July 2021  
**AGENDA**

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):  
**Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join. (Under current Covid-19 Regulations our temporary hall is not large enough to accommodate members of the public).**  
To register: Email [clerk@berryfieldspc.org](mailto:clerk@berryfieldspc.org) or call 01296 925750 during office hours.  
If members of the public have questions or comments for the council they should email them before the meeting.  
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
4. **Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).
5. **Planning**  
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

Proposed Garden barbeque (Retrospective) | **2 Laxton Road Aylesbury Buckinghamshire HP18 ONL**  
Ref: 21/02611/APP  
Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QV6112CLKVR00&prevPage=inTray>

Proposed Demolition of existing shed and erection of new timber shed | **4 Lakeland Drive Aylesbury Buckinghamshire HP18 0ZU**  
Ref: 21/02757/APP  
Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVM5E0CLL7L00&prevPage=inTray>

6. **Minutes**  
To confirm the minutes of the Parish Council meeting held on 16<sup>th</sup> June 2021.
7. **Land & facilities**
  - **Roman Park & Village Hall:**  
Update on the village hall build.
  - **Land at skate park**  
To agree early Transfer of land with Undertaking from Consortium to continue maintenance for full warranty period.
  - **Temporary hall**  
Any update on possible lettings post Covid-19 restrictions.
  - **Allotments**  
Update on wells & leases.
  - **Park inspections/repairs**  
Confirm inspections and remedial works required or carried out since last meeting.
8. **Finance**
  - 7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.
  - 7.2 To agree the accounts to end May 2021, as circulated.
9. **Events**

Afternoon tea for seniors – booked for 15<sup>th</sup> December.  
Father Christmas float – preferred date week commencing 6<sup>th</sup> December.  
Berryfields Buddies launch date.
10. **Berryfields News & Communication**
11. **Council Working Group**  
Website: Working Group’s update on content.
12. **Highways & transport**  
MVAS & Sentinel.
13. **Meetings & matters of report**
14. **Date of next Parish Council Meetings**  
Wednesday 15<sup>th</sup> September 2021.