

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be VIA VIDEO
CONFERENCING
Wednesday 21st April 2021 commencing at 7.30pm
for the purpose of transacting the following business**

Sue Severn
Clerk to the Council 14th April 2021

AGENDA

1. **Apologies for absence**
2. **Declarations of interests** in items on the agenda.
3. **Open forum** (under adjournment):
Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join.
To register: Email clerk@berryfieldspc.org or call 01296 925750 during office hours.
If members of the public have questions or comments for the council they should email them before the meeting.
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. (*This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive*).
4. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).

Planning

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

Proposed erection of a coffee shop with drive through facility along with associated access, parking and signage | Land Off Sir Henry Lee Crescent Berryfields Bucks

Ref No: 21/00921/APP

Full details at : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPI7J9CLGNJ00&prevPage=inTray>

Proposed Part garage conversion and enlargement of ground floor rear window | 21 Noble Crescent Aylesbury Buckinghamshire HP18 0WX

Ref No: 21/01044/APP

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPV7LUCLGXO00&prevPage=inTray>

Proposal of two storey rear infill extension, loft conversion with front and rear dormer windows, single storey extension to existing detached outbuilding | 39 Siddington Drive Aylesbury
Buckinghamshire HP18 0UE

Ref: 21/01095/APP

Full details : <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQ2AWECLH2100&prevPage=inTray>

Variation of condition 2 relating to application 19/02210/APP - Location Plan - 1526/F10/S01/RevA - Replaced with M191003 - AL(9)900C - Site Location Plan, Proposed Site Layout - 1526/F10/S02/RevF - Replaced with M191003 - AL(9)901G - Proposed Site Plan Proposed Ground Floor Plan - 1526/F10/001/RevB - Replaced with M191003 - AL(1)100K - Ground Floor Plan Proposed First Floor Plan - 1526/F10/002/Rev A - Replaced with M191003 - AL(1)101L - First Floor Plan Proposed Elevations (North and West) - 1526/F10/EL01 RevC - Replaced with M191003 - AL(1)145 - Elevation 1 of 2, Proposed Elevations (South and East) - 1526/F10/EL02 RevD - Replaced with M191003 - AL(1)146 - Elevation 2 of 2, Boundary Treatment Plan - 1526/F10/S03/Rev A - Replaced with M191003 - AL(9)905 - Boundary Treatments

Ref no: 21/01166/APP

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQ87KKCLH7P00&prevPage=inTray>

5. **Minutes**

To confirm the minutes of the Parish Council meeting held on 17th March 2021.

6. **Land & facilities**

• **Roman Park & Village Hall:**

To confirm status of Discharges of Planning Conditions.

To confirm appointment of Focuss Construction Ltd as main contractor for the village hall build; contractual arrangements, as circulated, for ratification.

• **Temporary hall**

Possible opening of the hall for limited lettings from end of May 2021.

• **Allotments**

Update on wells & leases.

• **Park inspections/repairs**

Confirm inspections and remedial works required or carried out since last meeting.

7. Finance

7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

7.2 To agree accounts to end March 2021 as circulated and confirm arrangements for internal audit at year end.

7.3 To approve the Governance and Accounting Statements for Berryfields Parish Council for the financial year ended 31st March 2021.

7.4 To agree the dates for the Exercise of Public Rights to view the Council's accounts.

7.5 To confirm review dates and any necessary changes to the Council's Financial Regulations, Risk Assessment and Management Policy and Financial Risk Assessment as May 2021.

7.6 To appoint Mr Gus Orchard as Internal Auditor for Berryfields Parish Council.

8. 2021 Events

9. Coronavirus Act & Covid-19 situation report

Grant Funding & BPC Community Larder project

10. Berryfields News & Communication

Berryfields News.

Working group update on website and welcome pack (Cllrs Foster & Green)

11. Highways & transport

MVAS & Sentinel: (Cllr Inch).

12. Parish Council Elections, Co-options and Annual Parish Council and Annual Parish Meetings:

Update on new elected Councillors.

13. Meetings & matters of report

14. Date of next Parish Council Meetings (online)

Wednesday 19th May 2021.